



DOCUMENT MUST BE ORIGINAL – NO COPIES ACCEPTED

Your 2015-16 FAFSA was selected for process called verification. At this point, our office is required to compare the data entered on your FAFSA with your 2014 tax information (if applicable) as well as the information you provide on this worksheet. The law requires that we, as financial aid administrators, must complete verification before awarding Federal Student Aid. If we discover that there are differences, your FASFA may need to be corrected. Also, we may request additional information. You and your parent must sign and complete the worksheet, attach any required documents, and submit to the Financial Aid Office.

Be sure to: Complete the entire form. Do not leave anything blank. If not applicable, enter "\$0" or N/A

A. Student Information

Last Name	First Name	M.I.	Student ID	Date of Birth
Student's Address			Phone Number	
City	State	Zip Code	Email Address	

B. Student's Family Information

List below the people in your <u>parent(s)' household</u>. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2015, through June 30, 2016, or if the other children would be required to provide parental information if they were completing a FAFSA for 2015–2016. Include children who meet either of these standards, even if they do not live with parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.
- Include the name of the college for any household member who will be enrolled at least half time in a degree or certificate program at a postsecondary educational institution any time between July 1, 2015 and June 30, 2016 excluding your parents.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self	CCTC	

Complete option 1or 2 below

1. TAX RETURN FILERS- Important Note: If you filed, or will file, an <u>amended</u> 2014 IRS tax return, you must submit your 2014 IRS tax transcript AND amended tax return (IRS Form 1040X).



<u>I have or will use</u> the IRS Data Retrieval in FAFSA on the Web to transfer 2014 IRS income tax return information into my FAFSA

I am <u>unable or choose not to use</u> the IRS Data Retrieval in FAFSA on the Web, and I must submit a **2014 IRS tax return transcript.**

Options for obtaining a 2014 IRS Tax Return Transcript:

- View and print immediately at: <u>www.lrs.gov</u>
- Call 1-800-908-9946
- Complete Form 4506-T and mail or fax to address given
- 2. TAX RETURN NONFILERS Complete this section if you will not file and are not required to file a 2014 income tax return with the IRS.



I was not employed and had no income earned from work in 2014.

I was employed in 2014 and have listed below the names of all my employers, the amount earned from each employer in 2014, and I have attached.an IRS W-2 form for wages earned. *List every employer even if they did not issue an IRS W-2 form.*

Employer's	2014 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

D. Parent's Income Information to Be Verified

Complete option 1 or 2 below

<u>Please Note:</u> The instructions below apply to each parent reported in Section B of this worksheet. If your parents filed separate IRS income tax returns for 2014 or had a change in marital status after the end of 2014 tax year on December 31, 2014, submit an IRS tax transcript for each parent.

1. TAX RETURN FILERS: - Important Note: If your parent(s), filed or will file, an <u>amended</u> 2014 IRS tax return, your parent(s) must submit their 2014 IRS tax transcript AND amended tax return (IRS Form 1040X).

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My parents **have OR will use** the IRS Data Retrieval in FAFSA on the Web to transfer 2014 IRS income tax return information into my FAFSA.

My parents are unable OR choose not to use the IRS Data Retrieval in FAFSA on the Web, and
instead, will provide their 2014 IRS tax return transcript.

Options for obtaining a 2014 IRS Tax Return Transcript:

- View and print immediately at: <u>www.lrs.gov</u>
- Call 1-800-908-9946
- Complete Form 4506-T and mail or fax to address given

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(Fax) 239.458.3721 • Email: Minervatb@leeschools.net • Web: www.Capecoraltech.edu

- 2. TAX RETURN NONFILERS Complete this section if your parent(s) will not file and are not required to file a 2014 income tax return with the IRS.
 - Neither parent was employed nor had income earned from work in 2014.

My parent(s) was employed in 2014 and have listed below the names of all the employers, the amount earned from each employer in 2014, and have attached an IRS W-2 form for wages earned. List every employer even if they did not issue an IRS W-2 form.

Employer's	2014 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

E. Parent's Other Information to Be Verified

1. Supplemental Nutrition Assistance Program (SNAP) – Did one of the persons listed in Section B of this worksheet receive SNAP benefits during 2013 or 2014?

No

Yes - If asked by the student's school, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

2. CHILD SUPPORT PAID – Did one of the parents listed in Section B of this worksheet pay child support in 2014.

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No
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Yes - Indicate the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2014 for each child.

For Office Use Only:

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014
Marty Jones	Chris Smith (example)	Terry Jones	\$6,000.00

F. High School Completion Status – Educational Records must complete this section:

Please indicate which one of the following documents was provided to Educational Records to verify high school completion status for the 2015–2016 academic year.

Final official high school transcript that indicates the student's graduation date.	
	Type of Document:
General Educational Development (GED)	
certificate or GED transcript with acceptable GED scores.	
	Document Verified by:
An official college transcript that indicates the student successfully	
completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.	Date Document Received:
International Evaluation Credentials showing equivalency of U.S. high sc	hool graduation.
Other:	
	the student's graduation date. General Educational Development (GED) certificate or GED transcript with acceptable GED scores. An official college transcript that indicates the student successfully completed at least a two-year program that is acceptable for

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<u>You must appear in person</u> at Cape Coral Technical College to verify your identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

	Copy of driver's license	For Office Use Only:
	Copy of US Passport	Type of Document:
	Certificate of Naturalization	
	Other official government issued ID	Document Verified by:
H Statement	of Educational Purpose	Date Document Received:
n. Statement	or Luucational Fulpose	

I certify that I, ___

_____, am the individual signing this Statement of

(Print Student's Name) Educational Purpose and that the federal student financial assistance I may receive and will only be used for Educational purposes and to pay the cost of attending **Cape Coral Technical College** for 2015-2016.

I. Certification and Signatures

The student (must sign in person or notarize the document) and one parent whose information was reported on the FAFSA must sign and date. Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

Student's Signature	For Office Use Only:	Date	WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.
Parent's Signature		Date	

J. Notary

THIS DOCUMENT MUST BE NOTARIZED UNLESS THE STUDENT COMPLETES SECTION I IN THE FINANCIAL AID OFFICE

Commonwealth of	Florida)			
)SS:		
County of)		
On this, the	_ day of		, 20	, before me a notary public, the undersigned person, personally
appeared			, knov	wn to me (or satisfactorily proven) to be the person whose name is
subscribed to the v	vithin instru	ment, and a	cknowledg	ged that he executed the same for the purposes therein contained.
In witness hereof,	l hereunto s	set my hand	and officia	al seal.

Notary Public

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid office

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