

D. Student's Income Information to Be Verified

Complete option 1 or 2 below

1. **TAX RETURN FILERS: - Important Note:** If you filed, or will file, an amended 2016 IRS tax return, you must submit your 2016 IRS tax transcript AND amended tax return (IRS Form 1040X).

- I have or will use** the IRS Data Retrieval in FAFSA on the Web to transfer 2016 IRS income tax return information into my FAFSA.
- I am **unable or choose not to** use the IRS Data Retrieval Tool in FAFSA on the Web, and will provide the school a **2016 IRS Tax Return Transcript(s)**. **

2. **TAX RETURN NONFILERS:** Complete this section if you will not file and are not required to file a 2016 income tax return with the IRS. Note: you must provide **IRS verification of non-filing statement**. **

- I and/or spouse were not employed and had no income earned from work in 2016.
- I and/or spouse were employed in 2016 and have listed below the names of all my employers, the amount earned from each employer in 2016, and I have attached an IRS W-2 form for wages earned. *List every employer even if they did not issue an IRS W-2 form.*

** Options for obtaining a **2016 IRS Tax Return Transcript** or **IRS verification of non-filing statement**:

- Go to www.irs.gov/Individuals?Get-Transcript and click on Get Transcript by Mail
- Call 1-800-908-9946 and follow voice prompts
- If not able to use above, complete Form 4506-T and mail or fax to address given

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

E. High School Completion Status – Educational Records must complete this section:

Please indicate which one of the following documents was provided to Educational Records to verify high school completion status for the 2018–2019 academic year.

- Final official high school transcript that indicates the student's graduation date.
- General Educational Development (GED) certificate or GED transcript with acceptable GED scores.
- An official college transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- International Evaluation Credentials showing equivalency of U.S. high school graduation.
- Other: _____

For Office Use Only:
Type of Document:
Document Verified by:
Date Document Received:

F. Confirmation of Student Identity

You must appear in person at Cape Coral Technical College to verify your identity by presenting a copy of a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID or passport. The institution will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

- Copy of driver's license
- Copy of US Passport
- Certificate of Naturalization
- Other official government issued ID

For Office Use Only:

Type of Document:

Document Verified by:

Date Document Received:

G. Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Cape Coral Technical College** for 2018-2019.

H. Certification and Signatures

The student must sign and date in person **or** provide notarized document and copy of identification used. The person signing this worksheet certifies that all of the information reported on it is complete and correct.

Student's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both.

I. Notary

THIS DOCUMENT MUST BE NOTARIZED UNLESS YOU COMPLETED SECTION D IN THE OFFICE OF FINANCIAL AID SERVICES. PLEASE ATTACH A COPY OF THE VIEWED IDENTIFICATION.

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary's name)

Personally appeared, _____, and proved to me on basis of satisfactory
(Print name of signer)

Evidence of identification _____ to be the above-named
(Type of government-issued photo ID provided)

Person who signed the foregoing instrument.

WITNESS my hand and official seal

(Notary Signature)

My commission expires on _____
(Date)

***Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the financial aid office.***